

# GAVILAN COLLEGE CURRICULUM MEETING

February 24, 2014

3:00 – 4:30 p.m., BU 119

## MINUTES

### ATTENDANCE

E. Venable, B. Donovan, K. Bedell, J. Lawton-Haehl, F. Lozano, J. Maringer, M. Dresch, K. Warren, M. Machado, A. Rosette, K. Rose, R. Rivera-Sharboneau, D. Achterman, B. Beede, G. Ramirez, S. Carr, N. Cisneros, D. Van Tassel, K. Wagman, L. Flores, K. Kramer, C. Oler, and E. Talavera (minute recorder)

#### I. Call to Order – Welcome

#### II. Agenda Adjustments

#### III. Information-Discussion

##### A. Gavilan College/High School/ROP Articulation

K. Bedell distributed the “Gavilan College High School ROP” printout on articulation.

##### B. Chancellor’s Office Requirements-B. Donovan

The Program and Course Approval handbook was presented and discussed. The handbook is on the Gavilan College Curriculum website or on the Chancellor’s Office website.

#### IV. Approval of Consent Agenda

##### CONSENT AGENDA

##### A. Minutes of December 9, 2013

##### B. Kinesiology Courses

Add the following Advisory to all Kinesiology "Families of Courses" (A, B, C versions) "Courses should be taken in sequential order."

##### C. ANTH 22 Field Work and Service

**MSC (J. Maringer/K. Warren). Approved as presented.**

#### V. Curriculum

##### New Business

##### 1. NEW COURSE PROPOSAL – FIRST READING

- a. JFT 7C Fire Driver Operator: Aerial/Tiller Truck Operation  
Includes practical application.

**MSC (D. Van Tassel/K. Wagman). Vote: unanimous. Passed.**

- b. ENGL 414 English Boot Camp

The course is designed to be a prep course for greater student success.

**MSC (D. Achterman/D. Van Tassel). Vote: unanimous. Passed.**

##### 2. NEW COURSE PROPOSAL – SECOND READING

- a. ART 7B Intermediate Ceramics  
b. ART 7C Advanced Ceramics

*ART 7B and 7C are taken as one motion.*

This course replaces ART 10B and will be taught simultaneously.

**MSC (A. Rosette/J. Maringer). Vote: unanimous. Passed.**

- c. ART 12C    Advanced Sculpture  
**MSC (A. Rosette/ R. Rivera-Charboneau). Vote: unanimous. Passed.**

- d. MCTV\_THEA\_18                                  Single Camera Production  
A required course in the degree and written closely to the C-ID descriptor. A question was raised if the course was a repeat of a digital media course currently being offered. This is a television production course and not a digital media course. The committee may need to address which discipline would head the submission of courses. The minimum course of action is for disciplines to discuss courses together before submission. The first step is for the course CI-Ds to be approved before the degree can be approved. The transfer degrees need to be fully approved and currently only three transfer degrees are approved. One suggestion is for the department that houses the degree to oversee the courses. There needs to be long-term solutions to the dilemma of repeating courses offered.

**MSC (A. Rosette/ R. Rivera-Charboneau). Vote: unanimous. Passed.**

- e. THEA 26    Script Analysis
- f. THEA 27    Fundamentals of Lighting

*THEA 26 and 27 are taken as one motion.*

**MSC (J. Maringer/A. Rosette). Vote: unanimous. Passed.**

### 3. MODIFICATIONS TO EXISTING COURSES – FORM C

\*Courses marked with an asterisk were on the list to be updated

- a. Discussion: Inactivate courses or place on hold?  
CHN 1A/CHN 1B, ESL 548, ESL 557, ESL 573  
HORT 20, ITAL 8A/ITAL 8B, JLE 179  
JOUR 18C/JOUR 18D, THEA/MCTV 17B, THEA 21  
CSIS 20, CSIS 47, DM111, BUS 102 MGMT102, MKTG 100  
When an articulated course is deactivated it takes a year and a half to reactivate the course. The consequence to the program needs to be considered when deactivating courses. A new code could be created called ‘hold’ which is a local code. This gives the committee more time to discuss the results of inactivating courses. Details on the ‘hold’ course needs to be determined by the committee. This is creating a whole new level and they still need to be printed in the course catalogue. Another solution is to deactivate courses and then bring the course back under a new number. A suggestion is to link the course to the catalogue so courses would have a two year ‘hold’ limit. The four codes would be active, inactive, on hold and suspended.

A motion was made to put the courses on hold for 2 years and to bring back for further discussion.

**MSC (J. Maringer/N. Cisneros). Vote: unanimous. Passed.**

- b. AJ 18                      Community Relations and the Justice System  
**MSC (F. Lozano/ R. Rivera-Sharboneau). Vote: unanimous. Passed.**
- c. AH 3                              The Person in the Life Cycle
- d. AH 11                            Nutrition  
*AH 3 and 11 are taken as one motion.*  
**MSC (D. Achterman/K. Warren). Vote: unanimous. Passed.**
- e. \*ANTH 1                      Introduction to Physical Anthropology  
General updates.  
**MSC (K. Warren/D. Achterman). Vote: unanimous. Passed.**
- f. ART 1B                          Art History
- g. ART 12A, ART 12B            Sculpture  
*ART 1B and ART 12A, 12B are taken as one motion.*  
**MSC (K. Wagman/F. Lozano). Vote: unanimous. Passed.**
- h. \*BIO 1                          Cell and Molecular Biology
- i. \*BIO 4                          General Zoology  
*BIO 1 and 4 are taken as one motion.*  
General updates and prerequisite change.  
**MSC (J. Maringer/F. Lozano). Vote: unanimous. Passed.**
- j. BUS 80                          Business Law  
Update to align with C-ID.  
**MSC (K. Warren/F. Lozano). Vote: unanimous. Passed.**
- k. \*CMUN 4                      Intercultural Communication  
Update to align with C-ID.  
**MSC (A. Rosette/F. Lozano). Vote: unanimous. Passed.**
- l. \*COS 200                      Beginning Cosmetology
- m. \*COS 201                      Intermediate Cosmetology
- n. \*COS 202                      Advanced Cosmetology
- o. \*COS 203                      Practicum
- p. \*COS 205                      State Board Review
- q. \*COS 207                      Contemporary Styling  
*COS 200, 201, 202, 203, 205 and 207 are taken as one motion.*  
General updates.  
**MSC (S. Carr/F. Lozano). Vote: unanimous. Passed.**
- r. \*CSIS 10                      Introduction to Programming using BASIC
- s. CSIS 42                          Python Programming
- t. CSIS 45                          C++ Programming I
- u. CSIS 46                          C++ Programming II
- v. \*CSIS 151                      Introduction to XML Authoring
- w. CSIS\_AJ\_184                  Computer Forensics  
*CSIS 10, 42, 45, 46, 151 and CSIS\_AJ\_184 are taken as one motion.*  
General updates.  
**MSC (S. Carr/D. Van Tassel). Vote: 1 abstention. Passed.**
- x. \*ENGL 2J                      World Mythology

General update.

**MSC (D. Achterman/F. Lozano). Vote: unanimous. Passed.**

- y. ES 1 Introduction to Environmental Science  
Transferability and Cultural Diversity update.  
**MSC (R. Rivera-Sharboneau/M. Machado). Vote: unanimous.  
Passed.**

- z. \*ESL 510B Basic ESL II  
aa. \*ESL 527 Integrated Reading-Writing I  
bb. \*ESL 528 Integrated Listening/Speaking I  
cc. \*ESL 537 Integrated Reading/Writing II  
dd. \*ESL 538 Integrated Listening/Speaking II  
ee. \*ESL 554 Advanced ESL Grammar I  
ff. \*ESL 564 Advanced ESL Grammar II  
*ESL 510B, 527, 528, 537, 538, 554 and 564 are taken as one motion.*  
**MSC (F. Lozano/J. Maringer). Vote: unanimous. Passed.**

- gg. \*GUID 1/PSYC 5 Self- Assessment and Career Development  
**MSC (G. Ramirez/M. Machado). Vote: unanimous. Passed.**

- hh. HIST 1 US History Through Reconstruction  
ii. HIST 4A Global History Before 1500  
*HIST 1 and 4A are taken as one motion.*  
General updates and C-ID alignment.  
**MSC (R. Rivera-Sharboneau/J. Maringer). Vote: unanimous.  
Passed.**

- jj. \*JLE 157 Firearms Update  
**MSC (F. Lozano/K. Warren). Vote: unanimous. Passed.**

- kk. MATH 5 Introduction to Statistics  
Updating prerequisite.  
**MSC (J. Maringer/F. Lozano). Vote: unanimous. Passed.**

- ll. \*MUS 6 World Music  
General update.  
**MSC (F. Lozano/A. Rosette). Vote: unanimous. Passed.**

- mm. \*PHIL 9 Philosophy of Religion  
General update.  
**MSC (F. Lozano/A. Rosette). Vote: unanimous. Passed.**

- nn. \*SOC 1A Introduction to Sociology  
General update.  
**MSC (K. Kramer/J. Maringer). Vote: unanimous. Passed.**

4. DISTANCE EDUCATION – FORM D

- a. \*ENGL 2J World Mythology  
**MSC (F. Lozano/J. Maringer). Vote: unanimous. Passed.**

5. MODIFICATION TO EXISTING CREDIT PROGRAM

- a. Computer Programming, AS degree or Cert. of Achievement

- b. Digital Media: Digital Art and Imaging option

*Both item a and b are taken as one motion.*

As part of the DQG program, programs needed to be aligned. The committee is not required to submit these changes to the chancellor's office.

**MSC (J. Maringer/ R. Rivera-Sharboneau). Vote: unanimous.  
Passed.**

VI. Adjournment by consensus at 4:25 pm.

**MSC (K. Wagman/J. Maringer).**